RE: Annual Review of Crisis Plans

The Scott County Public Schools Crisis Plans will be available at the meeting for board member review.

Superintendent's Memo #187-11

COMMONWEALTH of VIRGINIA
Department of Education

July 15, 2011

TO: Division Superintendents

FROM: Patricia I. Wright, Superintendent of Public Instruction

SUBJECT: Annual Review of Crisis Plans

In accordance with the *Code of Virginia* at § 22.1-279.8, local school boards are required to annually review the written school crisis, emergency management, and medical emergency response plans of each public school within the school division. The division superintendent shall certify in writing that the review has taken place no later than August 31, 2011, to the Virginia Center for School Safety (VCSS) at the Department of Criminal Justice Services (DCJS).

In order to certify the completion of the crisis plan review, division superintendents will utilize the Web-based "Survey Manager" Web site at:
https://www.dcjs.virginia.gov/vcss/surveyManager/.
VCSS will mail a username and password to access the Web site to each superintendent. After logging on to the "Survey Manager," the superintendent will need only to provide his/her initials and select the "certification" button to complete the process. Additional information is available on the DCJS Web site at: http://www.dcjs.virginia.gov/vcss/.

Questions may be directed to Donna Michaelis, manager of the VCSS (DCJS), at 804-371-6506 or by e-mail at donna.michaelis@dcjs.virginia.gov.

PIW/JAB/nlc